



Solutions for government

Forde House
Newton Abbot

E-mail: comsec@teignbridge.gov.uk

21 May 2019

STRATA - JOINT SCRUTINY COMMITTEE

Dear Councillor

You are invited to a meeting of the above Committee which will take place on **Thursday 30 May, 2019** in the **Council Chamber - Forde House** at **4.00 pm**

Yours sincerely

Phil Shears
Managing Director

Distribution:

(1) The Members of the Strata - Joint Scrutiny Committee:

Representatives of East Devon to be confirmed

Councillor Yvonne Atkinson	Exeter City Council
Councillor Chris Clarence	Teignbridge District Council
Councillor Rachel Lyons	Exeter City Council
Councillor Charles Nuttall	Teignbridge District Council
Councillor Catherine Pierce	Exeter City Council
Councillor Andrew Swain	Teignbridge District Council

A link to the agenda on the Council's website is emailed FOR INFORMATION (less reports (if any) containing Exempt Information referred to in Part II of the agenda), to:

- (1) All other Members of the Councils
- (2) Representatives of the Press

If Councillors have any questions relating to predetermination or interests in items on this Agenda, please contact the Monitoring Officer in advance of the meeting

AGENDA

Part I

1. Apologies for absence

2. Election of Chairman

3. Minutes (Pages 1 - 6)

To approve the minutes of the last meeting

4. Declarations of Interest

Councillors are reminded of the need to declare any disclosable pecuniary interests that relate to business on the agenda.

5. Questions from the Public Under Procedural Rules

A period of up to 15 minutes will be set aside to deal with questions to the Committee from members of the public.

Each individual will be restricted to speaking for a total of 3 minutes.

Where a question does not relate to an agenda item details of questions should be notified to the Proper Officer of the Relevant Council at least two working days prior to the meeting.

6. Question from Members of the Councils under Procedure Rules

To receive questions from Members of the Councils.

Where a question does not relate to an agenda item details of questions should be notified to the Proper Officer of the Relevant Council at least two working days prior to the meeting.

7. Local Government (Access to Information) Act 1985 - Exclusion of Press and Public

The Committee is recommended to pass the following resolution:

Resolved

That, under Section 100A (4) of the Local Government Act 1972, the press and public be excluded from the meeting for item 12 on the grounds that it involves the likely disclosure of exempt information as defined in paragraphs 1 and 3 of Part I of Schedule 12A of the Act.

8. Strata Performance Report - covering
period January 2019 until May 2019 (Pages 7 - 40)

To consider the report of the Strata IT Director

9. Convergence Update (Pages 41 - 44)

To consider the report of the Strata Head of Business Systems

10. Project Management Process (Pages 45 - 70)

To consider the report of the Strata Head of Business Systems

11. Finance Report (Pages 71 - 80)

To consider the Budget Monitoring Outturn 2018-19 report of the Director of Finance

Part II: Items suggested for discussion with the press and public excluded

12. Strata People Data Report (Pages 81 - 86)

To consider the report of the Strata HR Director

Date of Next Meeting

The next scheduled meeting will be held on 4 September, 2019

If you would like this information in another format, please e-mail
info@teignbridge.gov.uk