

Forde House  
Newton Abbot  
Telephone No: 01626 215159

E-mail: [comsec@teignbridge.gov.uk](mailto:comsec@teignbridge.gov.uk)

5 December 2018

## AUDIT SCRUTINY COMMITTEE

Dear Councillor

You are invited to a meeting of the above Committee which will take place on **Thursday, 13th December, 2018** in the Council Chamber, Forde House, Brunel Road, Newton Abbot, TQ12 4XX at **10.00 am**

Yours sincerely

PHIL SHEARS  
Managing Director

Distribution:

- (1) The Members of the Audit Scrutiny Committee (subject to confirmation of Executive Members by the Leader)

Councillor Chris Clarence  
(Chairman)  
Councillor Ted Hockin (Vice-  
Chairman)  
Councillor Alistair Dewhirst  
Councillor Alan Connett  
Councillor Mike Haines  
Councillor Ron Peart  
Councillor Bill Thorne  
Councillor Martin Wrigley

A link to the agenda on the Council's website is emailed FOR INFORMATION (less reports (if any) containing Exempt Information referred to in Part II of the agenda), to:

- (1) All other Members of the Council
- (2) Representatives of the Press
- (3) Requesting Town and Parish Councils

**If Councillors have any questions relating to predetermination or interests in items on this Agenda, please contact the Monitoring Officer in advance of the meeting**

## **Public Access Statement**

- There is an opportunity for members of the public to ask questions at this meeting. Please submit your questions to [comsec@teignbridge.gov.uk](mailto:comsec@teignbridge.gov.uk) by **12 Noon** two working days before the meeting.
- If you would like this information in another format, please telephone 01626 361101 or e-mail [info@teignbridge.gov.uk](mailto:info@teignbridge.gov.uk)
- Agendas and reports are normally published on the Council's website <http://www.teignbridge.gov.uk/agendas> 5 working days prior to the meeting. If you would like to receive an e-mail which contains a link to the website for all forthcoming meetings, please email [comsec@teignbridge.gov.uk](mailto:comsec@teignbridge.gov.uk)
- Reports in Parts I and III of this agenda are for public information. Any reports in Part II are exempt from publication due to the information included, under the provisions of the Local Government Act 1972.

## **A G E N D A**

### **Part I**

1. Apologies for Absence
2. Minutes of Previous Meeting (Pages 1 - 6)  
Confirmation of the minutes of the previous meeting.
3. Agreement of the agenda between Parts I and II
4. Matters of urgency/matters or report especially brought forward with the permission of the Chairman.
5. Declarations of Interest.

### **Part I (Public)**

Items which may be taken in the presence of the Public and Press on the grounds that they are not exempt Information.

6. Safeguarding Audit Update - Verbal Report
7. External Auditors Report and Audit Letter (Pages 7 - 34)
8. Treasury Management update & Mid-year review (Pages 35 - 40)
9. Risk Management Report (Pages 41 - 58)
10. Internal Audit Report (Pages 59 - 64)
11. Contract Waiver Procedure (Pages 65 - 68)

12. Financial Instructions and Contract Rules Waivers (Pages 69 - 70)

13. Data Protection and Cyber Security Update - Verbal Report

**Part II (Private)**

**Items which may be taken in the absence of the Public and Press on the grounds that Exempt Information may be disclosed.**

Nil.