

EXECUTIVE

8 SEPTEMBER 2020

Present:

Councillors Connett (Leader), Dewhurst (Deputy Leader), J Hook, Keeling, Jeffries, MacGregor, Purser, Taylor and Wrigley

Officers in Attendance:

Christopher Morgan, Trainee Democratic Services Officer
Sarah Selway, Democratic Services Team Leader & Deputy Monitoring Officer
Neil Blaney, Head of Place & Commercial Services
Martin Flitcroft, Chief Finance Officer & Head of Corporate Services
Tony Mansour, Housing Needs Lead
Phil Shears, Managing Director
Rosanna Wilson, Corporate Procurement Officer

45. MINUTES

The Minutes of the meeting held on 21 July 2020 were approved as a correct record and will be signed at the earliest convenience.

46. DECLARATIONS OF INTEREST

None.

47. EXECUTIVE FORWARD PLAN

RESOLVED that the Forward Plan be noted.

48. ORGANISATIONAL RECOVERY PLANS

The Recovery Project Lead gave a presentation (attached to minutes) on the Organisational Recovery plans, giving details of the work streams, partnership working and the member task and finish groups set up to support the recovery work.

The Recovery Project Lead advised of the work being undertaken with the Financial Advisory Service to support those residents in need to ensure they had access to all relevant benefits to maximise their income.

49. BUDGET MONITORING - REVENUE AND CAPITAL, TREASURY MANAGEMENT LENDING LIST

The Portfolio Holder for Corporate Resources presented the report to update Members on the principal areas where there were likely to be departures from the 2020/21 budget and progress with the capital programme and funding. He brought Members attention to budget gap for 2020/21 and that whilst there would be support from Central Government and savings had been identified there was still savings of £2 million to be delivered in year. He advised of an amendment to the recommendation (1) to read '*updated budgetary position be noted*'.

The Chief Finance Officer outlined the measure of packages to support local government and the Council including a scheme to help fund income losses from sales and fees and charges which allowed the Council to claim 75% of losses if the loss from the income stream had been greater than 5%. The Council would suffer the first 5% loss and Government would fund 75% of the remaining 95%.

RESOLVED that the:-

- (1) updated budgetary position be noted;
- (2) updated capital programme as shown at appendix 1 be approved; and
- (3) updated lending list as shown at appendix 2 be noted.

(The vote was unanimous)

50. THE DEVON DISTRICTS PROCUREMENT STRATEGY

The Portfolio Holder for Corporate Resources presented the report which provided an outline of the Devon Districts Procurement Strategy and sought approval to implement this strategy within Teignbridge District Council.

The Procurement Officer gave a presentation (attached to minutes).

In response to Member's questions, the Procurement Officer clarified the following:-

- A collaborative approach was being taken to work with Devon County, Plymouth City and Torbay Councils to take advantage of economies of scale
- The Council was working with local suppliers for spend £10,000 and under to encourage them to tender and to look to exceed the 15% target of Teignbridge spend – to this effect work was being undertaken to simplify the procurement process
- Sustainability was one of the three main criteria that officers need to take into consideration when assessing tenders.

RESOLVED that:

- (1) the themes, actions and outcomes set out in the Devon District Procurement Strategy (DDPS) 2019-2022 be approved; and
- (2) any council specific priorities or objectives be established which need to be incorporated into the strategy (jointly or individually).

(The vote was unanimous)

51. RECOMMENDATION FROM OVERVIEW & SCRUTINY COMMITTEE - PERFORMANCE MONITORING REPORTS

RESOLVED that the procedure for Portfolio Holders biannual reports to Overview and Scrutiny Committees be noted.

(The vote was unanimous)

The meeting started at 10.00 am and finished at 10.54 am.

Chair

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TDC COVID-19 Recovery Update

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Presented to The Executive 8th September 2020

Tony Mansour
Recovery Project Lead

Work Undertaken

- Overview of TDC's response to the pandemic to date- provided to O&S on 14th July
- Agreement to establish O&S working groups – Agreed by O&S on 14th July
- Review of T10 projects and PIs - completed by service leads in July
- Recovery framework established and agreed, project Leads and teams put in place and project frameworks documents agreed for each theme area
- Draft objectives determined, key stakeholders identified and reporting mechanisms agreed- SLT updates, meetings with portfolio holders etc.
- Establishment of a Data and Intelligence Cell – methodology and project plan devised
- Internal review of our response phase emergency planning protocols conducted (preparation and organisational resilience for a second wave/ local lockdown and a potentially challenging autumn and winter.
- Previous O&S group provided with qualitative survey questions to assess the Community Impact of Covid.

Work in Hand

Short/ medium term

- Continue to identify quick-wins and funding opportunities
- Implementation of our Data and Intelligence Plan
- Support the establishment of the O&S task and finish groups (subject to reorganisation)
- *1. To establish what impact COVID 19 has had on rural, coastal and urban communities within Teignbridge District and to make recommendations to Overview and Scrutiny Committee.*
- *2. To review the Council Strategy 2020-2030 objectives and actions in light of the issues arising from the lockdown due to the COVID-19 pandemic and the report of the COVID-19 Community Impact Task & Finish Group.*

Upcoming Work

- Quantitative and qualitative data collection
- Reports to be provided by O&S working groups
- ∞ • Engagement/ workshops with key stakeholders
- Determine recovery objectives and outcomes by theme area

Long Term Goals

- Construct overarching and theme specific recovery plans for TDC
- 6 • Complete a comprehensive review of the Council Strategy
- Provide reportable actions, outcomes and projects by service area

Representation on Devon-wide Groups

- Recovery Coordination Group- Tony Mansour/ Neil Blaney
- Economy sub-group- Neil Blaney
- Climate and Environment sub-group – Will Elliott
- Data and Impact sub group- Tony Mansour
- Communities sub-group- Rebecca Hewitt
- Devon and Torbay Health Protection Board – David Eaton & Tony Mansour
- Homelessness and Health Cell- Tony Mansour

Background

- Review and reform of the 2014-2018 strategy
- Collaborative strategy with Exeter, Mid Devon, North Devon, Torridge, South Hams and West Devon

Key Outcomes

- 1.) Contract Management – ensuring that we are engaging suppliers throughout the contract period
- 2.) Sustainable Procurement – not just environmental. This incorporates social value, equality and diversity. This helps us fulfil our corporate social responsibility.
- 3.) Engagement with SME's/VCSE's – keeping to Central Governments target of 33%.



Devon Districts Procurement Strategy (DDPS)



Action Plan

- The action plan is divided into 4 elements. These are then broken down into actions with associated priorities. The priorities will be reviewed on an ongoing basis.

- The key elements are:

- 1.) Contract Management
- 2.) Sustainable Procurement
- 3.) Engaging with SMEs / VCSEs
- 4.) Behaving Commercially – not just about saving money but generating revenue too.

Conclusion and Changes

Main changes from the Devon wide strategy are:

- 1.) to ensure officers are considering local suppliers in the first instance for spend £10,000 and under
- 2.) to meet target of 50% Devon spend

Recommendation: To adopt this Devon wide Procurement Strategy that will be reviewed on an ongoing basis.

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