

28 September 2020

## **EXECUTIVE**

A meeting of the **Executive** will be held on **Tuesday, 6th October, 2020 at 10.00 am.** This will be a virtual meeting and you can observe the meeting [by clicking on this underlined text.](#)

PHIL SHEARS  
Managing Director

### **Membership:**

Councillors Connett (Leader), Dewhirst (Deputy Leader), J Hook, Keeling, Jeffries, MacGregor, Purser, Taylor and Wrigley

**Please Note:** The meeting will be live streamed with the exception where there are confidential or exempt items, which may need to be considered in the absence of the media and public.

## **A G E N D A**

1. **Apologies for absence**
2. **Minutes** (Pages 3 - 6)  
To approve and sign the minutes of the meeting held on 8 September 2020.
3. **Declarations of Interest (if any)**
4. **Executive Forward Plan** (Pages 7 - 10)  
To note forthcoming decisions anticipated to be made by the Executive over the next 12 months.

5. **Public Questions (if any)**

Members of the Public may ask questions of the Leader or an Executive Member. A maximum period of 15 minutes will be allowed with a maximum of period of three minutes per questioner.

The deadline for questions is no later than 12 noon two working days before the date of the meeting.

**Executive Key Decision**

6. **Rural Skip Service** (Pages 11 - 16)

**Reports/Matters for consideration/information**

7. **Organisational Recovery Plans**

Verbal update.

8. **Devon County Council Trial 20mph Speed Limit** (Pages 17 - 18)

9. **Response to the Government consultation on 'Changes to the current planning system**

The deadline for responses to this Government consultation is Thursday 1 October 2020 and the Council's response will be submitted in consultation with the Executive Member for Planning and the Chair of the Planning Committee. The formal response submitted to follow.

If you would like this information in another format, please telephone 01626 361101 or e-mail [info@teignbridge.gov.uk](mailto:info@teignbridge.gov.uk)

## **EXECUTIVE**

### **8 SEPTEMBER 2020**

#### **Present:**

Councillors Connett (Leader), Dewhirst (Deputy Leader), J Hook, Keeling, Jeffries, MacGregor, Purser, Taylor and Wrigley

#### **Officers in Attendance:**

Christopher Morgan, Trainee Democratic Services Officer  
Sarah Selway, Democratic Services Team Leader & Deputy Monitoring Officer  
Neil Blaney, Head of Place & Commercial Services  
Martin Flitcroft, Chief Finance Officer & Head of Corporate Services  
Tony Mansour, Housing Needs Lead  
Phil Shears, Managing Director  
Rosanna Wilson, Corporate Procurement Officer

#### **45. MINUTES**

The Minutes of the meeting held on 21 July 2020 were approved as a correct record and will be signed at the earliest convenience.

#### **46. DECLARATIONS OF INTEREST**

None.

#### **47. EXECUTIVE FORWARD PLAN**

**RESOLVED** that the Forward Plan be noted.

#### **48. ORGANISATIONAL RECOVERY PLANS**

The Recovery Project Lead gave a presentation (attached to minutes) on the Organisational Recovery plans, giving details of the work streams, partnership working and the member task and finish groups set up to support the recovery work.

The Recovery Project Lead advised of the work being undertaken with the Financial Advisory Service to support those residents in need to ensure they had access to all relevant benefits to maximise their income.

**49. BUDGET MONITORING - REVENUE AND CAPITAL, TREASURY MANAGEMENT LENDING LIST**

The Portfolio Holder for Corporate Resources presented the report to update Members on the principal areas where there were likely to be departures from the 2020/21 budget and progress with the capital programme and funding. He brought Members attention to budget gap for 2020/21 and that whilst there would be support from Central Government and savings had been identified there was still savings of £2 million to be delivered in year. He advised of an amendment to the recommendation (1) to read '*updated budgetary position be noted*'.

The Chief Finance Officer outlined the measure of packages to support local government and the Council including a scheme to help fund income losses from sales and fees and charges which allowed the Council to claim 75% of losses if the loss from the income stream had been greater than 5%. The Council would suffer the first 5% loss and Government would fund 75% of the remaining 95%.

**RESOLVED** that the:-

- (1) updated budgetary position be noted;
- (2) updated capital programme as shown at appendix 1 be approved; and
- (3) updated lending list as shown at appendix 2 be noted.

(The vote was unanimous)

**50. THE DEVON DISTRICTS PROCUREMENT STRATEGY**

The Portfolio Holder for Corporate Resources presented the report which provided an outline of the Devon Districts Procurement Strategy and sought approval to implement this strategy within Teignbridge District Council.

The Procurement Officer gave a presentation (attached to minutes).

In response to Member's questions, the Procurement Officer clarified the following:-

- A collaborative approach was being taken to work with Devon County, Plymouth City and Torbay Councils to take advantage of economies of scale
- The Council was working with local suppliers for spend £10,000 and under to encourage them to tender and to look to exceed the 15% target of Teignbridge spend – to this effect work was being undertaken to simplify the procurement process
- Sustainability was one of the three main criteria that officers need to take into consideration when assessing tenders.

**RESOLVED** that:

- (1) the themes, actions and outcomes set out in the Devon District Procurement Strategy (DDPS) 2019-2022 be approved; and
- (2) any council specific priorities or objectives be established which need to be incorporated into the strategy (jointly or individually).

(The vote was unanimous)

**51. RECOMMENDATION FROM OVERVIEW & SCRUTINY COMMITTEE - PERFORMANCE MONITORING REPORTS**

**RESOLVED** that the procedure for Portfolio Holders biannual reports to Overview and Scrutiny Committees be noted.

(The vote was unanimous)

The meeting started at 10.00 am and finished at 10.54 am.

Chair

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## Public Notice and Annual Forward Plan - OCTOBER 2020

This is an Annual Forward Plan of the key decisions and other decisions the Leader of Teignbridge anticipates the Executive taking during the next 12 months. Key decisions are decisions which the Council consider significant having had regard to Government guidance. This Plan may include other decisions which are not key decisions to be taken by the Executive, including for example, where the Executive is to make a recommendation to the Council.

The decisions which the Executive propose to take in private and the reasons why are detailed in the list together with a brief description of the matter to be decided. If you do not think the decisions should be taken in private please advise the Democratic Services with your reasons [comsec@teignbridge.gov.uk](mailto:comsec@teignbridge.gov.uk)

The documents which will be taken into account when making key decisions in the part of the meeting open to the public are available for inspection. Details are listed. Other documents may become available nearer the meeting. If you would like copies please contact the author of the report. Author's names and contact details are shown in the attached list. If you would like additional documents relating to a decision as they become available please contact the author and make this request.

Where possible, the District Council will attempt to keep to the dates shown in the Plan. It is quite likely, however, that some items will need to be rescheduled and new items added as new circumstances come to light.

This Plan will be updated on a monthly basis.

You are welcome to attend the meetings. They will take place in the Council Chamber at the address below. Agendas for Executive and other Council meetings are available on the Council's website.

You can ask questions regarding any item either in person or in writing. The deadline for the submission of questions is 12 Noon two working days prior to the meeting. You are advised to contact Democratic Services in advance of this time where assistance is available if required.

The agendas for the meetings can be made available before the meetings on the Council's website. If you have any further queries, please contact the Democratic Services Sarah Selway [sarah.selway@teignbridge.gov.uk](mailto:sarah.selway@teignbridge.gov.uk)

## TEIGNBRIDGE DISTRICT COUNCIL – EXECUTIVE FORWARD PLAN

Forward Plan of anticipated key decisions by the Executive for the next 12 months commencing 1 October 2020

Matter for Consideration	Date of Decision	Council Date	Private Decision	Executive Key Decision?	Report Author(s)
Organisational Recovery Plans	6 Oct 2020		Open	No	Head of Place & Commercial Services neil.blaney@teignbridge.gov.uk
Rural Skip Service	6 Oct 2020		Open	Yes	Waste & Cleansing Manager chris.braines@teignbridge.gov.uk
Devon County Council Trial 20mph Speed Limit	6 Oct 2020		Open	No	Head of Place & Commercial Services neil.blaney@teignbridge.gov.uk
Planning Reform Response	6 Oct 2020		Open	No	Head of Place & Commercial Services neil.blaney@teignbridge.gov.uk
Council Financial position	3 Nov 2020		Open	No	Chief Finance Officer & Head of Corporate Services martin.flitcroft@teignbridge.gov.uk
Organisational Recovery Plans	3 Nov 2020		Open	No	Head of Place & Commercial Services neil.blaney@teignbridge.gov.uk
Long-term maintenance of Dawlish Countryside Park'	3 Nov 2020	23 Nov 2020	Fully exempt	No	Green Infrastructure Officer, estelle.skinner@teignbridge.gov.uk
Organisational Recovery Plans	1 Dec 2020		Open	No	Head of Place & Commercial Services neil.blaney@teignbridge.gov.uk

Matter for Consideration	Date of Decision	Council Date	Private Decision	Executive Key Decision?	Report Author(s)
Housing Strategy 2020 to 2025	1 Dec 2020		Open	Yes	Housing Strategy Officer james.toler@teignbridge.gov.uk
Custom Build Homes at Howton Field, NA1	1 Dec 2020		Fully exempt	Yes	Self Build Project Officer charles.acland@teignbridge.gov.uk
Initial Financial Plan proposals 2021/22 to 2023/24	5 Jan 2021		Open	No	Chief Finance Officer & Head of Corporate Services martin.flitcroft@teignbridge.gov.uk
Final Financial Plan proposals 2021/22 to 2023/24	2 Feb 2021	22 Feb 2021	Open	No	Chief Finance Officer & Head of Corporate Services martin.flitcroft@teignbridge.gov.uk
Review of Planning Validation Checklist				No	
Land at Staplehill Road, Newton Abbot			Fully exempt	No	Head of Place & Commercial Services neil.blaney@teignbridge.gov.uk
Teignmouth Regeneration			Open	Yes	Head of Place & Commercial Services neil.blaney@teignbridge.gov.uk
Leisure Centre Refurbishment Proposals.			Open	Yes	Head of Operations lorraine.montgomery@teignbridge.gov.uk
Teignbridge Car Park Plan - draft for consultation			Open	Yes	Head of Place & Commercial Services neil.blaney@teignbridge.gov.uk
Listed Housing Company			Open	Yes	Head of Service Delivery and Improvement amanda.pujol@teignbridge.gov.uk



**TEIGNBRIDGE DISTRICT COUNCIL**

**EXECUTIVE COMMITTEE**

**OCTOBER 6<sup>TH</sup> 2020**

<b>Report Title</b>	<b>Rural Skip Service</b>
<b>Purpose of Report</b>	To consider the future provision of the rural skip service
<b>Recommendation(s)</b>	<p><b>The Committee RESOLVES to:</b></p> <ul style="list-style-type: none"> <li><b>(1) Agree to the discontinue the service and make necessary arrangements with the existing contractor for early contract termination; and</b></li> <li><b>(2) To provide support to the Town &amp; Parish Councils impacted to assist them with their own arrangements where requested.</b></li> </ul>

<b>Financial Implications</b>	<p>There are significant costs incurred by the Council to deliver this non-statutory service. Discontinuing the service would generate significant savings.</p> <p>Please see Section 2.1</p> <p>Chief Finance Officer Email: Martin.Flitcroft@teignbridge.gov.uk</p>
<b>Legal Implications</b>	<p>As set out at Section 2.2</p> <p>Paul Woodhead Legal Services Team Leader and Deputy Monitoring Officer Paul.Woodhead@teignbridge.gov.uk</p>
<b>Risk Assessment</b>	<p>A specific risk assessment is not considered relevant for this decision. Please see section 2.3 for further detail.</p> <p>Chris Braines. Waste &amp; Cleansing Manager chris.braines@teignbridge.gov.uk</p>
<b>Environmental/ Climate Change Implications</b>	<p>Please see Section 2.4 for further information.</p> <p>Chris Braines. Waste &amp; Cleansing Manager chris.braines@teignbridge.gov.uk</p>
<b>Report Author</b>	<p>Chris Braines. Waste &amp; Cleansing Manager 01626 215841 chris.braines@teignbridge.gov.uk</p>
<b>Portfolio Holder</b>	<p>Cllr Alistair Dewhirst PH for Environmental Services</p>
<b>Appendices</b>	<p>A1 – Rural skip locations</p>
<b>Background Papers</b>	<p>None</p>

## 1. PURPOSE

Teignbridge District Council has historically provided residents with an attended skip service for the disposal and recycling of bulky household waste. It is usually provided at each site once annually on Saturdays from Spring to Autumn. The service visits various locations, and on occasions covers two sites that are in close proximity per Saturday. Information on the site locations can be found in Appendix 1.

Since the introduction of social restrictions relating to the CV-19 pandemic the planned rural skip services from April 2020 to the end of September have been cancelled. Initially it was not possible to comply with the necessary guidelines but as restrictions have eased the decision to temporarily withdraw the service has been

upheld. In order to adhere to social distancing measures the service would require additional staff and operational equipment at increased costs.

This purpose of this report is to consider the future provision of this non statutory service.

## **2. REPORT DETAIL**

### **2.1 Financial**

At the time of contract award in 2017 the service cost had almost doubled to £55K per year plus annual RPI increases. The incumbent supplier at that time did not bid to continue delivering the service. The cost for 2019/20 was £57,358 plus additional disposal costs of £1,343.

The Waste & Cleansing Business Plan 2018/19 identified the cessation of the service as a possible way to generate savings and improve recycling performance. The decision was taken in 2019 to extend the service for a further 2 years in line with the contract option available. The current contract now expires in March 2022.

So far in 2020/21 no services have been provided due to the CV-19 pandemic. This has resulted in avoided costs of £27.6k at the end of July. Ongoing annual savings of approximately £60k per year could be realized by discontinuing the service completely subject to any early termination costs.

In addition DCC could take the position during the contract term that this is not a service that TDC as the Waste Collection Authority should be providing and no longer cover any of the disposal costs. This has the potential to create a further budget pressure of approximately £12,000 per year.

### **2.2 Legal**

The current contract was awarded to Coastal Waste in 2017 for an initial period to the 31<sup>st</sup> March 2020. The contract was extended for 2 years through the option available within the contract award.

The service is non statutory, is unique to Teignbridge in Devon and does not have the support of Devon County Council (DCC) who have withdrawn funding of the disposal costs at locations considered sufficiently close to their permanent Recycling Centres (i.e. those within a 5 mile radius).

There are clauses within the contract that allow for early termination of the contract by mutual agreement. Discussions with the incumbent supplier have confirmed that there would be no issues or costs associated with an early termination of the existing contract.

## 2.3 Risks

The removal of the service may be met with some disappointment from Town and Parish Councils and regular users. They can be advised, however, that residents who have bulky items to dispose of can take them to their nearest recycling centre, arrange collection through the Teignbridge 'Bulky Waste Collection Service' or make private arrangements for the disposal of their items.

The annual frequency of the service means its removal is unlikely to lead to an increase in fly tipping in any given area. There is also potential for our officers to provide the Town and Parish Council's with advice and assistance with their own arrangements to deliver the service should they wish to continue to provide it themselves.

## 2.4 Environmental/Climate Change Impact

Historically the service has had a negative impact on our waste performance by increasing costs and total waste arising and returning lower than average recycling rates. The recycling performance has improved through the new contract but still has detrimental effect on our costs and total waste arising performance figures.

In 2019/20 the service generated 145 tonnes of waste of which 90 tonnes were recycled giving a recycling rate of 62%. The main recycling centres operated by DCC which deal with the equivalent waste streams typically return recycling rates above 90% due to their ability to segregate additional types of waste material.

## 3. ALTERNATIVE OPTIONS

There is currently no clear timeline for the lifting of social distancing measures and as a result there would be a significant additional budget pressure to resume and continue the service. The Town and Parish councils impacted would be offered support by the Teignbridge waste team to set up their own arrangements directly with waste service providers.

Residents that have bulky items to dispose of can be advised to take them to their nearest recycling centre or arrange a collection through the Teignbridge 'Bulky Waste Collection Service' online at [www.teignbridge.gov.uk/recycling-and-waste/special-collections/bulky-waste-collections](http://www.teignbridge.gov.uk/recycling-and-waste/special-collections/bulky-waste-collections) which costs £22 to book plus a cost per item. Alternatively residents could use a private company and be reminded about their 'duty of care' ensuring that they use a 'registered waste carrier' which can be checked here [www.gov.uk/guidance/access-the-public-register-for-environmental-information](http://www.gov.uk/guidance/access-the-public-register-for-environmental-information) and that fly tipping is an offence carrying a fixed penalty charge of £400 and the potential for prosecution.

## 4. CONCLUSION

As this is a non-statutory service that increases costs and is detrimental to our waste performance it is recommended that the provision of the Rural Skip Service is discontinued and early termination of the contract is progressed.

At a time of extreme financial pressure it seems counter-intuitive for TDC to provide a non-statutory service that is already provided statutorily by the Waste Disposal Authority (DCC) through their network of Recycling Centres and by TDC through our bulky waste collection service.

#### Appendix 1 – Rural Skip site locations

PARISH (TOWN / VILLAGE)	SITE NAME / LOCATION
Ashburton	Kingsbridge Lane Car Park
Bishopsteignton	Parish Council Recreation Ground Car Park
Bovey Tracey	Station Road Car Park
Bridford	Lay-by at the Top of Pound Lane
Broadhempston	Church Hill Cottages Car Park (Near The Square)
Buckfastleigh	Victoria Woodholme Car Park
Christow	Recreation Field Car Park
Chudleigh	Market Way Car Park
Chudleigh Knighton	Play Park Car Park
Combeinteignhead	Village Hall Car Park
Dawlish	Barton Hill Car Park
Dawlish	Sandy Lane Car Park
Dawlish Warren	Dawlish Warren Outer Car Park
Denbury	New Village Hall Car Park
Doddiscombsleigh	Victor Brook's Yard, Middle Hills
Dunchideock	Farm Entrance, opposite Riverside Cottage (formerly The Court)
Dunsford	Butts Landing
Exminster	Victory Hall Car Park
Hennock & Teign Village	Roadside along Hazel Crest Terrace, Hennock
Ide	Old Ide Lane
Ideford	The Pound Area
Ilsington	Village Hall Car Park
Ipplepen	Layby on Biltor Road (outside Primary School)
Kennford	The Old Weighbridge (top of town)
Kenton	The Triangle Car Park
Liverton	Blackpool Primary School Car Park
Longdown	Bus Stop Opposite the Lamb Inn
Lustleigh	The Orchard, alongside Post Office
Manaton	Manaton Car Park (opposite Cricket Field)
Moretonhampstead	Betton Way Car Park
Shaldon	War Memorial
Starcross	Sports field Car Park
Tedburn St Mary	Village Hall Car Park
Trusham	The Square
Whitestone	Hill Lane Junction (near Crossway)

Widecombe	Main Car Park (coach park)
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## TEIGNBRIDGE DISTRICT COUNCIL

### EXECUTIVE

**6 OCTOBER 2020**

<b>Report Title</b>	<b>Devon County Council Trial 20 mph Speed Limit</b>
<b>Purpose of Report</b>	To seek Executive's preliminary support to a proposed trial of a 20mph speed limit in Newton Abbot.
<b>Recommendation</b>	<b>It be RESOLVED</b> the Executive express its preliminary support to Devon County Council regarding its proposed trial of a 20 mph speed limit in Newton Abbot.
<b>Environmental/ Climate Change Implications</b>	The environmental impacts of the proposed 20 mph limit trial are covered within sections 3.6 to 3.9 of the Traffic Speed Task Group report. The report identifies that there are "complex relationships" between maximum speed limits and air quality and that generalisations should not be made between the two variables due to varying vehicle types, driving styles and road layout. Reduced speed limits may reduce emissions from some vehicle types, whilst increasing emissions from other vehicle types. The benefits of reduced maximum speed limits should be considered in balance between reducing emissions and road noise, and increasing road safety and uptake of sustainable transport options.
<b>Report Author and Executive Member</b>	Cllr Jackie Hook, Climate Change

#### 1. REPORT DETAIL

- 1.1 Traffic speeds are a significant concern to many residents. In response, a Traffic Speeds Task Group was set up at Devon County Council to examine what measures could be taken to address the issue in Devon. The Task Group final report was approved at Cabinet in June 2019: <https://democracy.devon.gov.uk/documents/s26516/Traffic%20Speed%20Scrutiny%20Task%20Group.pdf>. One of the recommendations was to trial a default residential 20 mph limit in Newton Abbot and Kingskerswell.
- 1.2 A Devon County Council Traffic Speeds Implementation Working Group has been set up to aid implementation of the 20 mph trial and the other report recommendations. This Group has subsequently decided to concentrate the trial on Newton Abbot only, with the agreement of the local County Councillor for Kingskerswell, as it is a separate area and its inclusion would effectively involve trying to manage and resource two separate schemes at once, without any additional benefits in terms of the purpose of the trial. The Implementation Group includes representatives from the Police and Public Health.

- 1.3 Newton Abbot Town Council have expressed their support for the trial 20 mph project at their Full Council meeting on 26<sup>th</sup> February 2020, resolving “that the Town Council supported in principle the proposed 20 mph speed restrictions for residential areas in Newton Abbot; subject to the opportunity to discuss with Devon County Council in more detail”
- 1.4 The intended implementation timeline is for traffic data collection and surveys, and initial consultation and promotion to take place in the first half of 2021, with formal advertising of the trial taking place late 2021.
- 1.5 The results of the trial will be significant in influencing policy towards other requests received from almost all communities across Devon for lower speed limits. A scheme that included all roads, as already carried out for example in Bristol, Brighton and part of London is highly likely, evidence shows, to result in significant reductions in prevailing speed and Personal Injury Collisions (PICs). The Devon County Council trial will allow the testing of the full potential impact of an area-wide scheme and make the most of the opportunity to learn lessons for future schemes.