

AUDIT SCRUTINY COMMITTEE

17 DECEMBER 2020

Present:

Councillors Clarence, Goodman-Bradbury, Morgan (Chair) and Thorne

Apologies:

Councillors Colclough, H Cox, Mullone and Rollason

Officers in Attendance:

Sue Heath, Audit Manager

Liz Gingell, Business Improvement Officer

Christopher Morgan, Trainee Democratic Services Officer

Beth Tipton, Administrative Assistant

Rosanna Wilson, Corporate Procurement Officer

53. MINUTES

The minutes of the meeting held on 21 October 2020 were approved as a correct record and will be signed at the earliest convenience.

54. DECLARATIONS OF INTEREST

None.

55. REVIEW OF CONTRACT PROCEDURE RULES

The Procurement Officer presented the report to consider the 2020 review of the Contract Procedure Rules and make a recommendation to full Council for approval.

RECOMMENDED to Full Council that the revision of the Contract Procedure Rules replaced the 2015 Contract Procedure Rules.

56. STRATEGIC & CORPORATE RISK REPORT

The Project Officer presented the report to provide Members with an overview of the current status of the Strategic & Corporate risks.

The Audit Manager informed the Committee that staff had received Dojo cybersecurity training in order to reduce risk, especially whilst working remotely. This training would be provided to members as well.

RESOLVED the report and the actions being taken to reduce risks to the achievement of the council's objectives be noted.

57. INTERNAL AUDIT REPORT

The Audit Manager presented the report to update members on the internal work completed. They informed the committee that they were also in the process of uploading data to the National Fraud Initiative.

RESOLVED that the report be noted.

58. FINANCIAL INSTRUCTIONS AND CONTRACT PROCEDURE RULES WAIVER REPORT

The Audit Manager presented the report to inform Members of the number of times the Financial Instructions and Contract Procedure Rules had been waived and the reasons for this.

In response to a question, the Audit Manager explained to the committee that the £35,000 received contract waiver was used to carry out a review of sustainable travel, and had been funded from a grant.

RESOLVED that the report be noted.

The meeting commenced at 10.00 am and finished at 10.40 am.

Chair
Councillor Sally Morgan