

**WORKING GROUP: TERMS OF REFERENCE**  
**Covid-19 Community Impact**

<b>Name of Group</b>	Task & Finish Group (COVID-19 Community Impact)
<b>Decision making body to whom it will report</b>	Overview & Scrutiny Committees 1&2
<b>Terms of reference</b>	<p><i>To establish what impact COVID 19 has had on rural, coastal and urban communities within Teignbridge District and to make recommendations to Overview and Scrutiny Committee on:</i></p> <ul style="list-style-type: none"> <li><i>a) What actions and priorities the Council should include in the review of the Council Strategy/Recovery Plan to support Teignbridge communities in their recovery from the impacts of the lockdown period;</i></li> <li><i>b) Identifying short, medium and long term timescales for the identified actions and priorities;</i></li> <li><i>c) An overview of any potential financial and resource implications of the identified actions and priorities; and</i></li> <li><i>d) Any changes required to the Terms of Reference for the COVID-19 Council Strategy Review Group</i></li> </ul>
<b>Time limit for work and to whom report should be submitted</b>	T&FG to report with final recommendations to Overview & Scrutiny Committee by the 12 <sup>th</sup> January 2021.
<b>Group Membership</b>	<p>A minimum of 6 Members, with representation from each political group to be appointed by Group Leaders.</p> <p><b>Rural Group</b>, <u>covering Ambrook, Ashburton, Bovey, Chudleigh, Haytor, Kenn Valley, Morton Hampstead, Teign Valley, Ipplepen</u>  Lead, Sarah Parker Kahn, (C) Members: Cllr's Daws, H.Cox, Patch, Nuttall, Purser</p> <p><b>Urban Group</b>, <u>covering NA Wards, Kingsteignton, Kerswell with Coombe</u>,  Lead. Chris Jenks, (LD) Members: Cllr's Hocking, Mullone, Peart, Rollason, Thorne</p> <p><b>Coastal Group</b>, <u>Covering Dawlish, Teignmouth, Bishopsteignton</u>  Lead John Petherick, (IND) Members: Cllr's Goodman Bradbury, Linda Petherick, Orme, Clarence, D Cox.</p>
<b>OS Chairs</b>	Cllr Huw Cox OS1 / Cllr Philip Bullivant OS2
<b>Meeting Dates</b>	<p>Virtual meetings and qualitative surveys conducted starting w/c beginning 5<sup>th</sup> October for a 1 month period via Skype or Zoom, telephone contact and/or email.</p> <p>Initial review of findings and report writing arrangements to be determined 10<sup>th</sup> November (Overview and Scrutiny 2).</p> <p>Review first draft report in 22<sup>nd</sup> December (Overview and Scrutiny 1)</p> <p>Sign off final report 12<sup>th</sup> January (Overview and Scrutiny 1/ 2)</p>

<p><b>Resources</b></p>	<p>Neil Blaney, Head of Place and Commercial Services (Strategic Lead)</p> <p>Tony Mansour, Housing Needs Lead and Recovery Lead (Project Lead)</p> <p>Rebecca Hewitt, Community Safety and Safeguarding Manager (Project Manager)</p> <p>Eve Bates, Policy Officer (Report author)</p> <p>James Toller and Gary Powell, Housing Strategy Lead and Community Projects Officer (Research and data gathering)</p> <p>Gail Charles, PA to Directors (Admin support and contacting witnesses)</p>
<p><b>Witnesses to be called</b></p>	<ul style="list-style-type: none"> <li>• Town and Parish Representatives.</li> <li>• Rural parish representatives. e.g., North Bovey, Whitestone, Widecombe.</li> <li>• Community and Voluntary Sector Groups e.g. CVS, CAB, West bank.</li> <li>• Local business representatives e.g. chambers of trade, business forums, Federation of Small Businesses, National Farmers Union</li> <li>• Constituents and resident groups.</li> </ul>