

## TASK & FINISH GROUP: TERMS OF REFERENCE

<b>Name of Group</b>	Climate and Ecological Emergency Task and Finish Group – February 2021
<b>Decision making body to whom it will report</b>	Overview & Scrutiny Committee (1)
<b>Terms of reference</b>	<p>As part of the promotion of the Council’s Climate Change agenda, the group should be tasked with the following work:</p> <p>(a) Establish how Town &amp; Parish Councils, community groups and other public and voluntary organisations might better work with the District Council to support the Council’s Climate Change agenda, with particular emphasis being given to ecology and biodiversity; and</p> <p>(b) Report back to the O&amp;S Committee(1):</p> <p>(i) on its findings, including potential funding opportunities; and</p> <p>(ii) advice for Town &amp; Parish Councils and community groups on actions they might wish to take with support from the District Council.</p>
<b>Time limit for work and to whom report should be submitted</b>	To report with final recommendations to Overview & Scrutiny Committee (1) by its meeting on 13 July 2021
<b>Group Membership</b>	<p>Maximum of 6 members from OS Committee(1) including:</p> <ul style="list-style-type: none"> <li>• Cllr H Cox</li> <li>• Cllr C Jenks</li> <li>• Executive Member, Cllr J Hook</li> </ul> <p>who are promoting the creation of the group, leaving three other members to be appointed from O&amp;S(1)</p>
<b>Group Chair / Vice Chair</b>	Cllr H Cox and Cllr C Jenks
<b>Meeting dates</b>	<p>Wednesday 10<sup>th</sup> March 2021 3pm -4pm</p> <p>Wednesday 7<sup>th</sup> April 2021 3pm – 4pm</p> <p>Thursday 29<sup>th</sup> April 2021 3pm - 4pm</p> <p>Thursday 27<sup>th</sup> May 2021 3pm – 4pm</p> <p>Tuesday 8<sup>th</sup> June 2021 3pm – 4pm</p>
<b>Resources</b>	<p>Lead officers:</p> <ul style="list-style-type: none"> <li>• Lorraine Montgomery, Head of Operational Services</li> <li>• David Eaton, Environmental Protection Manager</li> </ul>

	<p>Other officer advisers who will be involved:</p> <ul style="list-style-type: none"> <li>• William Elliott, Climate Change Officer</li> <li>• Estelle Skinner, Green Infrastructure and Habitat Regulation Officer</li> <li>• Mary Rush, Biodiversity Officer</li> <li>• Mark Waddams, Senior Arboricultural Officer</li> </ul>
<p><b>Witnesses to be called</b></p>	<p>It is anticipated that the following bodies will need to be consulted by the Task and Finish Group:</p> <ul style="list-style-type: none"> <li>• Town and Parish Councils</li> <li>• Action on Climate Teignbridge (ACT)</li> <li>• Devon Climate Emergency Project Team</li> <li>• Devon Wildlife Trust</li> <li>• Environment Agency</li> <li>• Dartmoor National Park</li> <li>• Woodland Trust</li> <li>• Devon County Council Ecology Officer</li> <li>• RSPB</li> <li>• National Trust</li> <li>• Natural England</li> </ul>
<p><b>Lead Officer Comment</b></p>	<p>The Lead Officers noted above have been consulted on this request for a Task and Finish Group to be set up as outlined above. They have advised that:</p> <ul style="list-style-type: none"> <li>• the work proposed by the group will involve several officers as well as numerous external groups;</li> <li>• consideration should be given by the committee to the resources which the Council will need to allocate to the group's work and implications for the delivery of other work in the meantime;</li> <li>• funding has not been identified to cover the work;</li> <li>• although it is noted that the group's work proposes to identify potential funding sources for outside bodies rather than the Council, such will not cover the work involved in completing the task proposed to be assigned to this new T&amp;FG.</li> </ul>