

Appendix I - Benchmarking Thresholds Across Councils

Teignbridge District Council (current):

Goods and Services		
Value	Requirement	Advertising
Less than 10k	1 written quotation via email but 1	Direct Approach
£10k - £50k	Request for Quotation	Contracts Finder
£50k - FTS	Formal Tender	Contract Finder
FTS Threshold and over	Formal Tender	Advertising via Contracts Finder and FTS

Works		
Value	Requirement	Advertising
Less than 15k	1 written quotation via email but 1	Direct Approach
£15k - £100k	Request for Quotation	Contracts Finder
£100k - FTS	Formal Tender	Contract Finder
FTS Threshold and over	Formal Tender	Advertising via Contracts Finder and FTS

Other Devon Councils:

Council	Value	Requirement	Advertising
Exeter City Council	Less than £10k	Minimum 1 quotation (preference 3)	Direct approach
Exeter City Council	£10k - £50k	Minimum 3 quotations	Direct Approach and/or request for quotation
Exeter City Council	£50k - FTS Threshold	Formal Tender	Advertising via Contracts Finder
Exeter City Council	FTS Threshold and over	Formal Tender	Advertising via Contracts Finder and FTS
Torbay Council	Less than £4,999	Obtain at least 1 written quotation	Direct Approach
Torbay Council	£5,000 - £25,000	Obtain quotes from Supply Devon or use a direct approach to suppliers in Devon	Direct Approach
Torbay Council	£25,000 - £50,000	Request for quotation via Supply Devon or request for quotation run via Proactis if no Torbay based operators on Supply Devon	Request for Quotation
Torbay Council	£50,000 - FTS Threshold	Formal Tender	Advertising via Contract Finder
Torbay Council	FTS Threshold and over	Formal Tender	Advertising via Contracts Finder and FTS
Plymouth City Council	Less than £4,999	Minimum 1 quotation from a PL postcode if possible	Direct Approach
Plymouth City Council	£5k - £25k	3 quotations - 2 from PL postcodes where possible	Direct Approach
Plymouth City Council	£25k - FTS Threshold	3 quotations - 2 from PL postcodes where possible	Request for Quotation - Contracts Finder
Plymouth City Council	FTS Threshold and over	Formal Tender	Advertising via Contracts Finder and FTS
Mid Devon District Council	Less than £4,999	Purchase order - best value through best endeavours	Direct Approach
Mid Devon District Council	£5k - £25k	3 quotations	Direct Approach
Mid Devon District Council	£25k - £50k	3 request for quotations	Request for Quotation via Contracts Finder
Mid Devon District Council	£50k - FTS Threshold	Formal Tender	Advertising via Contract Finder
Mid Devon District Council	FTS Threshold and over	Formal Tender	Advertising via Contracts Finder and FTS
East Devon District Council	Less than £4,999	Quotation from minimum 1 supplier	Direct Approach
East Devon District Council	£5k - £100k	3 written quotations. Electronic procurement portal to be used for over £10k	Direct Approach or Contracts Finder
East Devon District Council	£100k - FTS Threshold	Formal Tender	Advertising via Contracts Finder
East Devon District Council	FTS Threshold and over	Formal Tender	Advertising via Contracts Finder and FTS
Torridge District Council	Less than £7,500	Minimum of 1 quotation but best practice to seek more for best value	Direct Approach
Torridge District Council	£7.5k - £50k	Minimum 3 written quotations	Direct Approach
Torridge District Council	£50k - FTS Threshold	Formal Tender	Advertising via Contracts Finder
Torridge District Council	FTS Threshold and over	Formal Tender	Advertising via Contracts Finder and FTS
North Devon District Council	Less than £5k	Written quote optional	Direct Approach
North Devon District Council	£5k - £39,999	3 written quotations	Direct Approach
North Devon District Council	£40k - FTS threshold	Formal Tender	Advertising via Contracts Finder
North Devon District Council	FTS Threshold and over	Formal Tender	Advertising via Contracts Finder and FTS
Devon County Council	£1k - £2.5k (£5k for works)	2 verbal quotations	Direct Approach
Devon County Council	£2.5k (£5k for works) - £10k	3 written quotations	Direct Approach
Devon County Council	£10k - £100k	3 formal quotations	Direct Approach
Devon County Council	£100k - FTS Threshold	Formal Tender	Advertising via Contracts Finder
Devon County Council	FTS Threshold and over	Formal Tender	Advertising via Contracts Finder and FTS

Other Non-Devon Authorities

East Suffolk District Council	less than £5k	One quotation demonstrating value for money in writing	Direct Approach
East Suffolk District Council	£5k - £75k	3 written quotations	Direct Approach
East Suffolk District Council	£75k - FTS Threshold	Formal Tender	Advertising via Contracts Finder
East Suffolk District Council	FTS Threshold and Over	Formal Tender	Advertising via Contracts Finder and FTS
Mendip District Council	less than £5k	3 quotations verbal or written	Direct Approach
Mendip District Council	£5k - £50k	Request for Quotation	Advertising via Contracts Finder for over £10k
Mendip District Council	£50k - FTS Threshold	Formal Tender	Advertising via Contracts Finder
Mendip District Council	FTS Threshold and Over	Formal Tender	Advertising via Contracts Finder and FTS
Eden District Council	£60k - FTS Threshold	Formal Tender	Advertising via Contracts Finder
Eden District Council	FTS Threshold and Over	Formal Tender	Advertising via Contracts Finder and FTS
Dover District Council	less than £9,999	1 quotation	Direct Approach
Dover District Council	£10k - £99,999	3 written quotations	Direct approach
Dover District Council	£100k - FTS Threshold	Formal Tender	Advertising via Contracts Finder
Dover District Council	FTS Threshold and Over	Formal Tender	Advertising via Contracts Finder and FTS
New Forest District Council	Less than £15,000	Check for best value	Direct Approach
New Forest District Council	£15k - £50k	Request for Quotation	Direct Approach
New Forest District Council	£50k - FTS Threshold	Formal Tender	Advertising via Contracts Finder
New Forest District Council	FTS Threshold and Over	Formal Tender	Advertising via Contracts Finder and FTS
Tunbridge Wells Borough Council	Less than £15,000	2 quotations - at least 1 from a local supplier	Direct Approach
Tunbridge Wells Borough Council	£15k - £99,999	3 quotations - at least 1 from a local supplier	Direct Approach
Tunbridge Wells Borough Council	£100,000 - FTS Threshold	Formal Tender	Advertising via Contracts Finder
Tunbridge Wells Borough Council	FTS Threshold and Over	Formal Tender	Advertising via Contracts Finder and FTS
Tandridge District Council	Less than £5k	1 written quotation - multiple for best value for money	Direct Approach or Portal
Tandridge District Council	£5k - £24,999k	3 quotations	Direct Approach or Portal
Tandridge District Council	£25k - £99,999	3 quotes or tender based on complexity	Advertising via Contracts Finder
Tandridge District Council	£100k - FTS Threshold	Formal Tender	Advertising via Contracts Finder
Tandridge District Council	FTS Threshold and Over	Formal Tender	Advertising via Contracts Finder and FTS