

## Overview and Scrutiny 2 Tuesday 9 April 2024

### Car-Parking Task & Finish Group Interim Report 1

#### Purpose of Report

To provide recommendations from the Car-Parking Task and Finish Group to the Overview & Scrutiny Committee 2:

#### Recommendations

The Committee RESOLVES to:

- 1) Note the Operational Car-Parking Plan attached as Appendix B and recommend the Plan to Executive for adoption
- 2) Authorise that the Car-Parking Task & Finish Group is reconvened to review the items identified in Appendix C (considerations for the future) to produce a further report(s) for their consideration. This work will have to have regard to relevant external reports and the local Plan

#### Author

Cllr Ron Peart, Chair of the Task and Finish Group and Kay Fice, Scrutiny Officer

#### Executive Member

Cllr David Palethorpe  
Executive Member Estates, Assets & Parking

#### Appendices

- A) Original Terms of Reference for the Task Group
- B) Car-Parking Plan
- C) Considerations for the Future

### 1. Introduction/Background

The Car-Parking task and finish group was created by Overview & Scrutiny Committees 1 & 2 on the 26 September 2023 and was tasked with the following work:

#### Desired outcome of the review from the proposal form/Terms of Reference:

- To ensure that the car parking policy and its implementation is fair, equitable and accessible for all residents and visitors to the District.
- To make recommendations on future car parking strategies and policy for consideration by the Executive

#### The following members are on the group;

Cllr Richard Buscombe (from January 2024)  
Cllr Paul Parker (Vice-Chair)

Cllr John Parrott  
Cllr Ron Peart (Chair)  
Cllr Jane Taylor  
Cllr David Palethorpe (until 31 October 2023)

They are supported by Kay Fice (Scrutiny Officer), Tonya Short (Parking Services Manager), Neil Blaney (Head of Place & Commercial Services), and other officers.

## **2. Work of the group**

The group have met on 5 occasions:

- 12 October 2023
- 31 October 2023
- 17 January 2024
- 28 February 2024
- 6 March 2024

As reported in the Update report given to the Overview and Scrutiny 2 Meeting held on 12 December 2023, the first meeting the Group considered the original proposal form and discussed the Terms of Reference and the second considered various related documents e.g. the Schedule of car-Parks charges.

The Terms of Reference as submitted as Appendix A, made reference to reviewing the Car-Parking Plan, to make recommendations relating to future strategy and to report on the Fore Street Kingskerswell Car-Park. It was established by the Group that the first step would be to actually produce an Operational Plan and that for consistency it would not be necessary to produce a separate report for Fore Street, Kingskerswell.

The remaining meetings have been focussed on considering the data provided and developing the Operational Plan with the group members benefitting from the experience of the Car Park Manager to increase their knowledge of the service (verbal update given to O&S2 on 6 February 2024)

In terms of style, the Plan at Appendix B is presented as a statement of current practice with items identified for consideration in the future. The items for future consideration have been extracted and summarised as Appendix C and are not prioritised, fully investigated or costed at this stage but the Group recommends that it could be reconvened to move these areas forward. Further reports would be presented to this Committee as appropriate. The Operational Plan is intended as an accessible source of information to be used by the public, is dated to easily facilitate updating in future following policy changes but it is not intended to cover every aspect of operational detail.

## **Recommendations**

The Committee RECOMMENDS to Executive that:

1) The Operational Car-Parking Plan attached as Appendix B is noted

2) Overview & Scrutiny 2 authorise that the Car-Parking Task & Finish Group is reconvened to review the items identified in Appendix C (considerations for the future) to produce a further report(s) for their consideration. This work will have to have regard to relevant external reports and the local Plan

### **3. Conclusion**

That the recommendations above are supported by Overview and Scrutiny 2

#### **Author**

Cllr Ron Peart, Chair of the Task and Finish Group and Kay Fice, Scrutiny Officer

#### **Executive Member**

Cllr David Palethorpe

Executive Member Estates, Assets & Parking