

Planning Committee Protocol Deadline and Procedure for Late Representations

For applications which will go to the Planning Committee for decision there is a procedure for handling representations received following publication of the Agenda, as set out below:

- A late representation updates document will be published one working day prior to the Planning Committee meeting. The update sheet will include a summary of late information and representations made to the planning officer since publication of the agenda.
- The deadline for late representations is noon two working days prior to the Committee meeting.
- The updates document will be included on the website, alongside the agenda, one working day prior to the meeting, so that it is available before the meeting for councillors, applicants, objectors, consultees, the press and members of the public.
- Representations which are received after the deadline will not normally be reported to the Committee. Representations made after this deadline will be placed on the on-line planning file on the Council's website at www.teignbridge.gov.uk/planningonline. However, it cannot be guaranteed that items received after the deadline will be added to the on-line system before committee.
- Supporters and objectors should [email Councillors](#) directly with any other information they wish members to take into account before consideration of an application.
- Any representations received are public documents and will therefore not be treated as confidential. The representations will be published on the internet. Signatures, personal telephone numbers and e-mail addresses are omitted but names and addresses are not removed.