



Joint Executive Committee / Joint Scrutiny Committee – Initiative Update

Meeting	Strata Joint Scrutiny Committee (JSC) Strata Joint Executive Committee (JEC)
Date	13 th January 2020 (JSC) 27 th January 2020 (JEC)
Subject	Enterprise Content Management Solution (ECMS)
Update	<p>At the last round of JEC and JSC meetings, Strata outlined an initiative to investigate the long term ECMS requirements of the three authorities.</p> <p>Currently there is no one single approach to the storage of documents in any of the three authorities, this has led to documents being stored in multiple locations, using many different technologies, making it difficult to find and retrieve documents as and when required. Also, email is now being used as one of the primary document storage mediums, leading to many different versions and copies of the same documents being stored on Strata back end systems, which is leading to ever increasing storage demands and this comes at a price.</p> <p>The initiative has the support of all three authorities, and initial funding has been committed to the project to enable Strata to engage a specialist ECMS consultant to work with Strata and the three authorities to investigate the current 'As Is' model and to produce a set of recommendations and options as to how the long term 'To Be' model could be achieved.</p> <p>This investigation work is now well underway and the consultant has engaged with officers at each of the three authorities and with the Strata lead on the project. It is expected that findings will be presented back in report format to the three authorities and Strata in March 2020.</p>
Related Documents	N/A

