

<b>Name of Group</b>	<b><u>Task &amp; Finish Group -- Making Employment sites work</u></b>
<b>Decision making body to whom it will report</b>	<i>Overview &amp; Scrutiny Committee; Executive</i>
<b>Terms of reference</b>	<i>To: (a) Call for evidence from bodies involved with the delivery of employment sites to establish reasons for the slow uptake of sites (b) Make recommendations as to changes to existing policies and practices to improve the service, which the Council should implement.</i>
<b>Time limit for work and to whom report should be submitted</b>	<i>T&amp;FG to report with final recommendations to Overview &amp; Scrutiny Committee by end of 2020</i>
<b>Group Membership</b>	<ul style="list-style-type: none"> <li>• 5 group members plus Chairman</li> <li>• Members, from each political group to be appointed by Group Leaders at the ratio of 3:2:1;</li> </ul>
<b>Group chairman</b>	<i>Chairman of O&amp;S (or elected member from group)</i>
<b>Meeting dates</b>	<i>Meeting dates are to be established after invitations to external parties are contacted to agree available dates. Initial meeting to take place for T&amp;F group within 1 week of group being established.</i>
<b>Resources</b>	<i>Internal resources are required as follows:- a) from the TDC Planning &amp; E&amp;A team to present their views b) From the officers to issue invitations to third parties and manage calendar c) The group will write its own report.</i>
<b>Witnesses to be called</b>	<ol style="list-style-type: none"> <li>1) Information from external groups, presentations to group <ol style="list-style-type: none"> <li>a. List of sites allocated for employment in the Local Plan and with planning permission for employment use (TDC Planning)</li> <li>b. Current status of sites identified in bullet (a) above (TDC Planning)</li> </ol> </li> </ol>

	<p>c. Invitations to:-</p> <ul style="list-style-type: none"><li>i. Developers of Current employment sites with no development</li><li>ii. Specialists in providing employment sites (Commercial Estate Agents, Business relocation experts etc)</li><li>iii. Land owners</li><li>iv. Other Local Authorities (Local Enterprise Partnership, DCC, East Devon, Mid Devon, GESp etc) to understand their plans and learn from their successes or failures</li><li>v. Portfolio Holders for Planning and Economy</li></ul>
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