

**OPEN SPACES DELIVERY AND MANAGEMENT TASK & FINISH GROUP:
TERMS OF REFERENCE**

Name of Group	<i>Task & Finish Group Open Space Delivery & Management in New Housing Developments</i>
Decision making body to whom it will report	<i>Overview & Scrutiny Committee (2); with recommendations to Executive</i>
Terms of reference	<p><i>To:</i></p> <p><i>(a) review the report of 13/05/2021, Open Space Delivery & Management in New Housing Developments and</i></p> <p><i>(b) gather information regarding related issues from Councillors and local Councils with which to make recommendations as to changes to existing policies and practices</i></p>
Time limit for work and to whom report should be submitted	<i>T&FG to report with final recommendations to the Meeting of the Overview & Scrutiny Committee (2) Spring 2022.</i>
Group Membership	<i>Members, from each political group to be appointed by Group Leaders at the ratio of 3:2:1 (six members recommended).</i>
Group chair	<i>The chair to be selected by the T&F group when the T&FG is first set up.</i>
Meeting dates	<i>(TBC)</i>
Resources	<p><i>A single officer contact (TBC) is appointed for all advice to the T&FG for consistency and to assist the T&FG generally.</i></p> <p><i>The T&FG to be responsible for producing the final report for O&S consideration</i></p>
Lead Officer(s)	<i>Ros Eastman (open space delivery is ultimately underpinned by DM decisions) calling on others as required</i>
Consultees / interested parties to be invited to participate	<i>Teignbridge Planning Authority Area Town and Parish Councillors / Councils with experience of related issues.</i>
SLT/CMT Officer comments if any	<i>In preparing the Report for Executive, Officers considered their knowledge and experience of working with developers and local communities to deliver new developments including those with open space, and the variety of possible delivery models. The three recommendations were considered to be deliverable and achievable whilst being in the scope of activities, operations and budgets available to Teignbridge – taking into account how we work now compared with how we worked when permission was granted for some of our major sites 10+ years ago.</i>

There are concerns regarding officer capacity to support the working group but the extent of necessary support will become clearer once the group has been established and the information to be gathered and reviewed is known.

The recommendations of the Report that was considered by Executive are in the process of being implemented.

In addition to support from Ros Eastman as Lead Officer, input may be needed from Democratic services and/ or the Communications teams to ensure questions asked of third parties (T&PCs) will elicit the responses required and ensure the terms of reference of the Group are understood.

Input will also be needed from Green Spaces Team and Delivery team with recent experience of commissioning managed open spaces.

Officers will need to balance competing priorities in order to support the working group and provide facts / context for any empirical views received, which will likely have implications for the delivery of other work in the meantime

We may also need to call on the Local Plans team, legal support and other DM officers for input.